



# VINDA INTERNATIONAL HOLDINGS LIMITED

## 維達國際控股有限公司

(Incorporated in the Cayman Islands with limited liability)

(於開曼群島註冊成立之有限公司)

(Stock Code 股份代號: 3331)

### NOTIFICATION LETTER 通知信函

2 April 2024

Dear registered shareholder(s),

Vinda International Holdings Limited (the “Company”)

— Notice of Publication of 2023 Annual Report (“Current Corporate Communications”) and 2023 Environmental, Social and Governance Report (the “ESG Report”)

The English and Chinese versions of the Company’s Current Corporate Communications are available on the Company’s website at [www.vinda.com](http://www.vinda.com) and the HKExnews’ website at [www.hkexnews.hk](http://www.hkexnews.hk), or the arranged printed form(s) of Current Corporate Communications is enclosed (if applicable). You may access the Current Corporate Communications by clicking “Investor Relations” on the home page of our website, viewing the respective documents through Adobe® Reader® or browsing through the HKExnews’ website. If you have any difficulty in receiving or gaining access to the Current Corporate Communications posted on the Company’s website for any reason or wish to receive the Current Corporate Communications in printed form, the Company will promptly upon your request send the printed version of the Current Corporate Communications to you free of charge; please write to the Company’s Hong Kong branch share registrar (the “Branch Share Registrar”), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong or by email to [vinda.ecom@computershare.com.hk](mailto:vinda.ecom@computershare.com.hk).

#### ARRANGEMENT OF ELECTRONIC DISSEMINATION OF CORPORATE COMMUNICATIONS

Pursuant to Rule 2.07 of the Rules Governing The Listing of Securities on The Stock Exchange of Hong Kong Limited (the “Listing Rules”) under the expansion of paperless listing regime and electronic dissemination of corporate communications that came into effect on 31 December 2023, the Company is writing to inform you that the Company has adopted electronic dissemination of corporate communications (the “Corporate Communications”), which mean any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors’ report, its annual accounts together with a copy of the auditors’ report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular and (f) a proxy form.

Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the website of the Company at [www.vinda.com](http://www.vinda.com) and the HKExnews’ website at [www.hkexnews.hk](http://www.hkexnews.hk), in place of printed copies. In respect of Actionable Corporate Communications<sup>(Note)</sup>, the Company will send such documents to the shareholders individually in electronic form by email (if the Company possesses a functional email address of the shareholders) or in printed form by post.

#### SOLICITATION OF ELECTRONIC CONTACT DETAILS

To ensure timely receipt of the latest Actionable Corporate Communications<sup>(Note)</sup>, the Company recommends you to provide your email address by scanning your personalized QR code printed on the reply form on the reverse side (the “Reply Form”). Alternatively, you may complete and return the Reply Form by post to the Branch Share Registrar. **If the Company does not receive a functional email address in your reply, until such time that the functional email address is provided (by giving reasonable prior notice of not less than 7 days) to the Branch Share Registrar, the Company will send you the Actionable Corporate Communications<sup>(Note)</sup> in printed form in the future.**

In support of environmentally friendly communication, the Company recommends you to elect to receive Corporate Communications electronically. If you want to receive the Corporate Communications in printed form, please complete and return the Reply Form by post to the Branch Share Registrar, at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong, or send the scanned copy of the duly completed Reply Form by email to [vinda.ecom@computershare.com.hk](mailto:vinda.ecom@computershare.com.hk) specifying your name, address and request to receive the Corporate Communications in printed form. Please note that such instruction shall be valid for one year starting from the receipt date of your instruction and will expire thereafter.

The ESG Report is published in electronic form only on the Company’s website at [www.vinda.com](http://www.vinda.com) and the HKExnews’ website at [www.hkexnews.hk](http://www.hkexnews.hk). You may access the ESG Report (i) by clicking the “Sustainability” section on the home page of the Company’s website, then selecting “2023” under “ESG REPORT” and viewing it using Adobe® Reader®, or (ii) by browsing through the HKExnews’ website. If you would like to receive a printed copy of the ESG Report, please make your request in writing to the Company c/o the Branch Share Registrar by post at the above address or by email at [vinda.ecom@computershare.com.hk](mailto:vinda.ecom@computershare.com.hk).

Should you have any queries relating to this letter, please contact the Branch Share Registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays, or send an email to [vinda.ecom@computershare.com.hk](mailto:vinda.ecom@computershare.com.hk).

For and on behalf of  
Vinda International Holdings Limited

Note: “Actionable Corporate Communications” refer to any Corporate Communications that seek instructions from an issuer’s securities holders on how they wish to exercise their rights or make an election as the issuer’s securities holder.

各位登記股東：

維達國際控股有限公司（「本公司」）  
— 2023年年度報告（「本次公司通訊文件」）以及2023環境、社會及管治報告（「環境、社會及管治報告」）之發佈通知

本公司的本次公司通訊文件中、英文版本已上載於本公司網站（[www.vinda.com](http://www.vinda.com)）及披露易網站（[www.hkexnews.hk](http://www.hkexnews.hk)），歡迎瀏覽。或按安排附上本次公司通訊文件之印刷本（如適用）。請在本公司網站主頁按「投資者關係」一項，並使用Adobe® Reader®開啟查閱或在披露易網站瀏覽有關文件。如閣下若因任何理由以致在收取或接收載於本公司網站上的本次公司通訊文件出現困難，本公司將於接到閣下通知後，盡快向閣下免費發送有關本次公司通訊文件的印刷本；閣下可以書面方式通知本公司的香港股份過戶登記分處（「股份過戶登記分處」）香港中央證券登記有限公司，地址為香港灣仔皇后大道東183號合和中心17M樓，或電郵至[vinda.ecom@computershare.com.hk](mailto:vinda.ecom@computershare.com.hk)。

#### 以電子方式發佈公司通訊之安排

根據自2023年12月31日起生效的擴大無紙化制度及以電子方式發佈公司通訊規定下香港聯合交易所有限公司證券上市規則（「上市規則」）第2.07條，本公司謹此通知閣下，本公司已採用以電子方式發佈公司通訊（「公司通訊」）之安排，該公司通訊是指本公司為向其任何證券持有人提供資訊或提醒其採取行動而發佈或將要發佈的任何文件，包括但不限於(a)董事報告、年度賬目以及審計報告副本以及（如適用）財務摘要報告；(b)中期報告及其中期報告摘要（如適用）；(c)會議通知；(d)上市文件；(e)通函和(f)委任表格。

請注意，所有未來公司通訊的英文版和中文版將在本公司網站 [www.vinda.com](http://www.vinda.com) 和披露易網站 [www.hkexnews.hk](http://www.hkexnews.hk) 上提供，以代替印刷本。就可供採取行動的公司通訊<sup>(附註)</sup>，本公司將以電子通訊方式通過電郵（如本公司持有股東的有效電子郵件地址）或以印刷本方式通過郵寄向股東個別地發送文件。

#### 徵集電子聯絡資料

為確保及時收到最新的可供採取行動的公司通訊<sup>(附註)</sup>，本公司建議閣下透過掃描本函背頁之回條（「回條」）上列印的閣下專屬二維碼來提供閣下的電子郵件地址。或者，閣下也可以填妥回條並郵寄交回股份過戶登記分處。如果本公司沒有收到閣下的有效電子郵件地址，直至股份過戶登記分處收到閣下（提前於不少於七天發出的合理事先通知）所提供的有效電子郵件地址前，本公司未來將向閣下發送可供採取行動的公司通訊<sup>(附註)</sup>的印刷本。

為響應對環境友善的通訊方式，本公司建議閣下選擇以電子方式收取公司通訊。若閣下希望收取未來公司通訊之印刷版，請填妥回條並郵寄交回股份過戶登記分處，地址為香港灣仔皇后大道東183號合和中心17M樓，或把已填妥之回條的掃描副本透過電子郵件發送至 [vinda.ecom@computershare.com.hk](mailto:vinda.ecom@computershare.com.hk) 並註明閣下的姓名、地址以及收取公司通訊印刷版的要求。請注意，收取未來公司通訊印刷版之指示由收悉閣下指示當日起計一年內有效，此後將過期。

環境、社會及管治報告僅以電子形式載於本公司網站（[www.vinda.com](http://www.vinda.com)）或披露易網站（[www.hkexnews.hk](http://www.hkexnews.hk)）。閣下可(i)在本公司網站主頁按「可持續發展」一項，再在「環境、社會及管治報告」項下選擇「2023」並使用Adobe® Reader®開啟查閱；或(ii)透過披露易網站，瀏覽環境、社會及管治報告。若閣下欲領取環境、社會及管治報告的印刷本，請將閣下之書面要求經股份過戶登記分處通知本公司（郵寄至上述地址或電郵至 [vinda.ecom@computershare.com.hk](mailto:vinda.ecom@computershare.com.hk)）。

如閣下對本函件有任何疑問，請於辦公時間星期一至五（香港公眾假期除外）上午9時正至下午6時正（香港時間）期間致電股份過戶登記分處(852) 2862 8688查詢或電郵至 [vinda.ecom@computershare.com.hk](mailto:vinda.ecom@computershare.com.hk)。

維達國際控股有限公司  
謹啟

2024年4月2日

附註：「可供採取行動的公司通訊」指任何涉及要求發行人的證券持有人指示其擬如何行使其有關證券持有人的權利或作出選擇的公司通訊。



## REPLY FORM 回條

To: Vinda International Holdings Limited ("Company")  
c/o Computershare Hong Kong Investor Services Limited  
17M Floor, Hopewell Centre,  
183 Queen's Road East, Wan Chai, Hong Kong

致：維達國際控股有限公司（「公司」）  
經 香港中央證券登記有限公司  
香港灣仔皇后大道東 183 號  
合和中心 17M 樓

(Please choose ONLY ONE of the following options) (請僅從下列選項中選擇其中一項)

<p><b>Option 1:</b> Provide email address for receipt of future Actionable Corporate Communications* of the Company via electronic dissemination by scanning the personalized QR code on the right <b>選項 1:</b> 掃描右面的專屬二維碼提供電子郵件地址，以接收公司通過電子方式發佈的未來可供採取行動的公司通訊*</p> <p>Returning this Reply Form is NOT required if Option 1 is chosen. 如選擇選項 1，則無須交回本回條。</p>	<p><b>Personalized QR Code 專屬二維碼</b></p>
<p><b>Option 2:</b> Provide email address in writing below for receipt of future Actionable Corporate Communications* of the Company via electronic dissemination <b>選項 2:</b> 在下方以書面形式提供電子郵件地址，以接收公司通過電子方式發佈的未來可供採取行動的公司通訊*</p> <p>Name of securities holder(s) 證券持有人姓名: _____ Name of the listed company 上市公司名稱: _____ <b>Vinda International Holdings Limited 維達國際控股有限公司</b></p> <p>Email address<sup>(Notes 3)</sup> 電郵地址<sup>(附註 3)</sup> _____</p>	
<p><b>Option 3:</b> Request for receipt of future Corporate Communications* in printed copy and noted that this instruction is valid only for one year starting from the receipt date of instruction. <sup>(Notes 5)</sup> (Please mark "✓" in one of the below boxes if applicable) <b>選項 3:</b> 要求收取未來公司通訊*印刷版，並已知悉本指示由收取指示日期起計一年內有效。<sup>(附註 5)</sup> (如適用，請在以下其中一個方格內劃上「✓」號)</p> <p><input type="checkbox"/> Printed English version 英文印刷本      <input type="checkbox"/> Printed Chinese version 中文印刷本      <input type="checkbox"/> Both the printed English and Chinese versions 英文及中文印刷本</p>	

Signature(s)<sup>(Notes 1)</sup>  
簽名：<sup>(附註 1)</sup> \_\_\_\_\_

Contact number:  
聯絡電話號碼： \_\_\_\_\_

Date:  
日期： \_\_\_\_\_

## Notes 附註：

- Please complete all your details clearly. If your shares are held in joint names, all of the joint shareholders should jointly sign this Reply Form in order to be valid. 請 閣下清楚填寫所有資料。如屬聯名股東，則本回條須由所有聯名股東聯合簽署，方為有效。
- Any Reply Form with no indicated choice, with no signature or otherwise incorrectly completed will be void. 如在任何回條上未有作出選擇、或未有簽署、或在其他方面填寫不正確，則本回條將會作廢。
- If the email address provided in your reply is not functional, the Company will send you Actionable Corporate Communications\* in printed form in the future. 如 閣下提供的電子郵件地址無效，公司未來將向 閣下發送可供採取行動的公司通訊\*的印刷本。
- If you provide more than one email address by the QR code above, email, reply form and/or other means, only the latest one email address provided will be registered. 如 閣下通過以上的二維碼、電郵、回條及/或其他方式提供多於一個的電子郵件地址，僅 閣下最後提供的電子郵件地址會被登記。
- If you mark "✓" in the box in Option 3, no email address will be registered and only Corporate Communications\* in printed form will be received. 如 閣下在選項 3 方格內劃上「✓」號，將不會有電子郵件地址被登記，並僅會收取未來公司通訊\*的印刷版。
- The above instruction will apply to all future Corporate Communications to be sent to shareholders of the Company until you notify otherwise by a notice in writing or by email to [vinda.escom@computershare.com.hk](mailto:vinda.escom@computershare.com.hk) at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong. 上述指示適用於將來發予公司股東之所有未來公司通訊，直至 閣下發出書面通知或電郵至 [vinda.escom@computershare.com.hk](mailto:vinda.escom@computershare.com.hk) 予公司之股份過戶登記處香港中央證券登記有限公司（「股份過戶登記處」），地址為香港灣仔皇后大道東 183 號合和中心 17M 樓另作選擇為止。
- For the avoidance of doubt, the Company does not accept any other instructions given on this Reply Form. 為免存疑，在本回條上的任何額外指示，公司將不予處理。

## PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

Your supply of personal data is on a voluntary basis in connection with, including but not limited to, the Company's electronic dissemination of Corporate Communications\* and to liaise with you on other matters relating to your holdings in the Company. In case of a failure to provide sufficient information, the Company may not be able to process your instruction and/or request as stated in this Reply Form. We may transfer or disclose your personal data to the Branch Share Registrar and/or other companies or bodies for the purpose stated above, or when it is required to do so by law and will be retained for such period as may be necessary for our verification and record purposes. You have the right to request access to and/or correction of your personal data in accordance with the provisions of the Personal Data (Privacy) Ordinance. Any such request for access to and/or correction of your personal data should be in writing by either of the following means: 閣下是自願提供 閣下的個人資料以用於 閣下於本回條所提供的個人資料將用於（包括但不限於）有關公司以電子方式發佈公司通訊\*及就 閣下持有的公司證券有關的其他事宜上與 閣下聯絡。若 閣下未能提供足夠資料或資料無效，公司可能無法處理 閣下在本回條上所進的指示及/或要求。我們可就上述用途將 閣下的個人資料轉移或披露給股份過戶登記處及/或其他公司或團體，或按法例規定作出轉移或披露，並將在適當期間內保留該等個人資料作核實及記錄用途。閣下有權根據《個人資料（私隱）條例》的條文查閱及/或修改 閣下的個人資料。任何有關查閱及/或修改個人資料之要求均須以書面方式透過以下途徑提出：

By mail to 郵寄至： Hong Kong Privacy Officer 香港隱私主任  
Computershare Hong Kong Investor Services Limited 香港中央證券登記有限公司  
17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong 香港灣仔皇后大道東 183 號合和中心 17M 樓

By email to 電郵至： [PrivacyOfficer@computershare.com.hk](mailto:PrivacyOfficer@computershare.com.hk)

\* Unless otherwise specified, "Corporate Communications" refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the annual report, interim report, notice of meeting, circular and proxy form. "Actionable Corporate Communications" refer to any Corporate Communications that seek instructions from the securities holders on how they wish to exercise their rights or make an election as securities holders.  
除非另有註明，「公司通訊」乃指公司已發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件，其中包括但不限於年報、中期報告、會議通告、通函及代表委任表格。「可供採取行動的公司通訊」指任何涉及要求證券持有人指示其擬如何行使其有關證券持有人的權利或作出選擇的公司通訊。

## MAILING LABEL 郵寄標籤

Computershare Hong Kong Investor Services Limited  
香港中央證券登記有限公司  
Freepost No. 簡便回郵號碼 37  
Hong Kong 香港

Please cut the mailing label and stick it on the envelope to return this Reply Form to us.

No postage stamp necessary if posted in Hong Kong.  
閣下寄回此回條時，請將郵寄標籤剪貼於信封上。  
如在本港投寄毋須貼上郵票。